



## REGISTRATION COSTS

INITIAL REGISTRATION	£80.00
RE-REGISTRATION	£40.00
PUNCH UP TO 3 INITIALS	£110.00
LASER SET UP	£55.00
LASER UP TO 3 INITIALS (NO PUNCH)	£110.00

MINIMUM PARCEL CHARGE	£23.00
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This charge will be applied to your order should your order not reach the minimum parcel charge of £23. This charge includes the application of the same carat standard, hallmark, traditional fineness symbols, date letter, laser application & sponsor mark.

## EXPRESS SERVICES

<b>1 HOUR</b> Articles returned within 60 minutes.	£50.00 1-5 items	£10.00 <small>each</small> 6 or more items
<b>SAME DAY</b> Articles received by 9.30am are returned by 3.30pm that day.		100% surcharge
<b>NEXT DAY</b> Articles received by 9.30am are returned by 9.30am the following working day.		50% surcharge

## ARTICLE CHARGES

	GOLD	SILVER	PLATINUM	PALLADIUM
Bangles/Bracelets/Chains/Necklaces	£0.70	£0.60	£0.70	£0.70
Earrings (per earring)	£0.51	£0.51	£0.51	£0.51
Rings	£0.64	£0.64	£1.10	£0.64
Pendants/Charms/Cufflinks (per cufflink)	£0.60	£0.60	£0.70	£0.70
Locketts	£0.70	£0.70	£0.70	£0.70
Articles (e.g. coins, medals)	£0.60	£0.60	£0.70	£0.70

## ADDITIONAL MARKS

SPONSOR MARK	£0.32	OUTLINE LASER MARK	£0.47
CONVENTION, TRADITIONAL OR DATE LETTER MARK	£0.32	RELIEF LASER MARK <small>up to 0.49mm</small>	£0.39
RESTRIKE MARK	£6.00	MIXED METAL MARKS	£0.85
FAIRTRADE/FAIRMINED STAMPED	£0.75	SECOND HAND ARTICLES	£9.25
FAIRTRADE/FAIRMINED LASERED	£1.25	SPREAD MARKS	£3.00

## ADDITIONAL ADMIN CHARGES

Direct imports: Parcels received from airports/abroad which require checking, sorting & Assay Note preparation.	£18.50
Repacking and admin of parcels prepared for carriage	£3.95
Extra Handling: Basic e.g Standard poly-grip bag. Item removed and repacked.	£0.39
Extra Handling: Moderate e.g Standard poly-grip bag, including a single layer or additional packing material	£0.51
Extra Handling: Complex. e.g multiple layers of packaging and boxing, plus repacking.	£0.64

Attention is drawn to the terms and conditions of business which can be found on our website [www.theassayoffice.co.uk](http://www.theassayoffice.co.uk). These terms and conditions contain exemptions from liability particularly with regard to insurance. The prices set out in this list are within the limits authorised by the British Hallmarking Council. Details of such maximum charges can be obtained from the Council.

Articles assayed and found not of standard quality are charged as articles assayed and hallmarked. If re-submitted at a later date, full hallmarking charges also apply.

All charges are subject to VAT at the prevailing rate.

